

**KZS Winter Shows 2024**  
**(13.-14.1.2024)**

**PRIJAVNICA / REGISTRATION FORM (2 DNI / 2 DAYS)**

STOJNICA (STAND):	
POLNO IME PODJETJA (FULL COMPANY NAME):	
DAVČNA ŠTEVILKA (VAT NUMBER):	
NASLOV (ADDRESS):	
POŠTNA ŠTEVILKA IN KRAJ (POSTCODE AND CITY):	
ELEKTRONSKI NASLOV (E-MAIL ADDRESS):	
TELEFONSKA ŠTEVILKA (PHONE NUMBER):	

**ROK ZA PRIJAVE: 28.12.2023 / ROK ZA PLAČILA: 05.01.2024**  
**REGISTRATION DEADLINE: 28.12.2023 / PAYMENT DEADLINE: 05.01.2024**

**CENA (PRICE): 40 € / m<sup>2</sup> + 22% DDV (VAT)**

**ELEKTRIKA (ELECTRICITY): 20 € + DDV (VAT) za vikend (for the weekend)**

Elektrika za uporabo stojnice: DA NE (prosim označite)  
Electricity needed for the use of the stand: YES NO (please mark)

Vnesite željeno velikost stojnice / enter the size of the stand that you wish to reserve:

\_\_\_\_\_ m x \_\_\_\_\_ m

Kraj in datum (date and place): \_\_\_\_\_

Podpis (signature): \_\_\_\_\_

Izpolnjeno prijavnico prosim pošljite na (please send the completed registration form to):

[sekretarkzs@kinoloska.si](mailto:sekretarkzs@kinoloska.si)

*Na podlagi poslane prijavnice vam bomo na elektronski naslov poslali predračun za plačilo prostora za stojnico. (We will send you a proforma invoice to your e-mail address for the payment of the stand based on this registration form).*

**In the Republic of Slovenia there are certain rules, which foreigners who wish to sell on events, have to abide by.**

## **A: THE PROCESS:**

1. The client sends us a Business Registration Certificate. For example, the printout from the register like AJPES and FURS.
2. We write them an application for a tax number (for entrepreneurs form DR3, for companies DR4). We send the application to their mail address and they return the signed version.
3. We physically bring the application to FURS.
4. FURS gives out a tax number. 5. When we have the tax number, we send the client a license for e-davki (a web application for tax managing)
6. They sign the license and return it to our mail address.
7. On the grounds of the license, FURS authorize us.
8. We submit an application for obtaining a VAT identification number.
9. A mandatory appendix is a confirmation from the organizer, that the client will sell on an event in Slovenia.
10. FURS gives out a VAT number.

## **B: SELLING ON THE EVENT**

1. Before the client comes into the country, we buy them a book of paper-linked bills.
2. We confirm it on e-davki.
3. On e-davki we get a special digital signature.
4. When the client comes to the event, every seller gets a copy of paper-linked bills. We explain the process of issuing - on every bill they have to add 22% of Slovenian VAT.
5. One copy of the bill stays in the book of paper-linked bills. When the event is over, we collect those and we take them to FURS through the web application.
6. We make a VAT billing and tell them the amount for payment and the date, until which it has to be paid.
7. When VAT is paid, we apply for termination of the VAT number.
8. The tax number stays, in case the client sells in Slovenia again in the future.